## **Paying the UFIC ISS STEM OPT Fee Online**

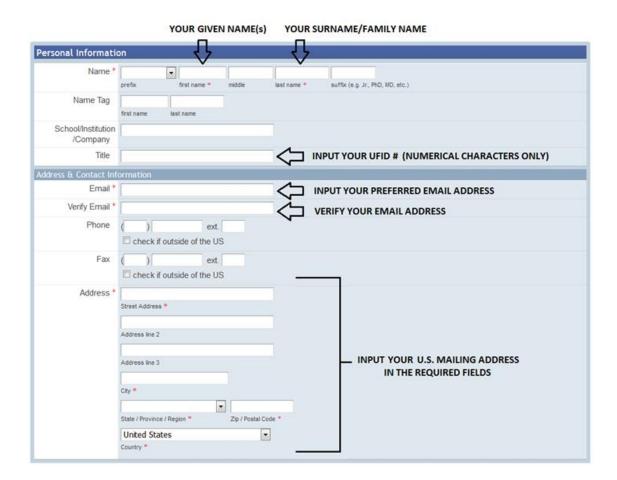
The ISS STEM OPT Fee is a **non-refundable** administrative fee charged by the International Student Service (ISS) unit at the UF International Center to review your STEM OPT Application documents. This non-refundable fee is separate and apart from the USCIS STEM OPT Application fee.

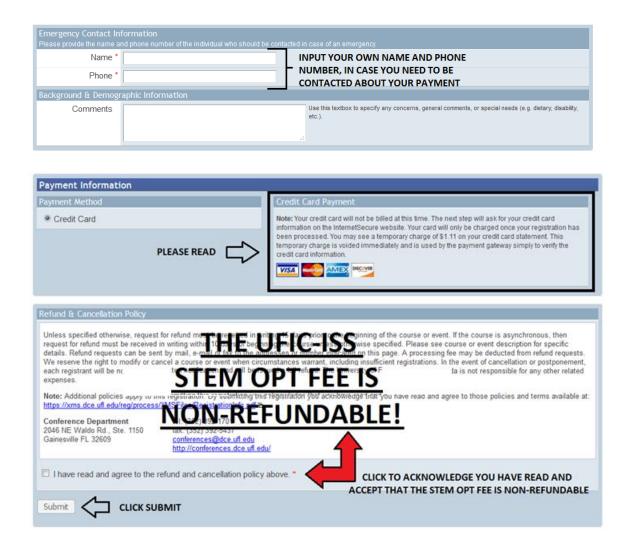
- The ISS STEM OPT Fee is as below. You may read more about the same, here.
  - \$125.00 for students who submit their completed application in ISSS within
    31-90 days prior to their Standard OPT EAD expiration date
  - \$375.00 for students who submit their completed application in ISSS within
    30 or fewer days prior to their Standard OPT EAD expiration date

The ISS STEM OPT fee is administered by the UF Conference Department. After completing the registration process, click on the receipt page in order to go back to the website after you pay to ensure you will get the receipt email. You will receive a receipt/confirmation of payment via email within 3-5 business days; this is not to be confused with the registration confirmation email. If you do not receive your final confirmation and receipt by the 5th business day, please email the Conference Department at conferences@dce.ufl.edu.

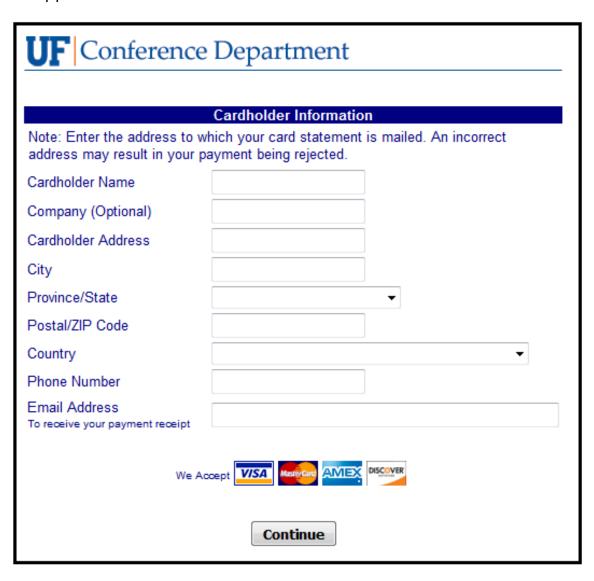
The receipt/confirmation of payment must be submitted along with the STEM OPT application documents to ISS. Do not submit your STEM OPT documents without receipt/confirmation of payment as ISS is unable to neither review your STEM OPT application documents nor issue the STEM OPT I-20 without receipt/confirmation of payment of the ISS STEM OPT fee.

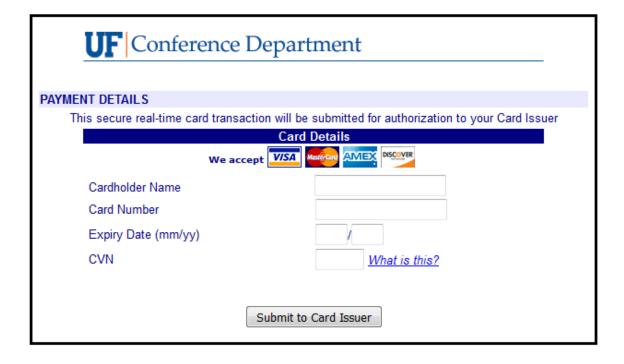
Please read and follow the below instructions carefully. To pay the fee, go to <a href="http://reg.conferences.dce.ufl.edu/SSP/1400055849">http://reg.conferences.dce.ufl.edu/SSP/1400055849</a>.



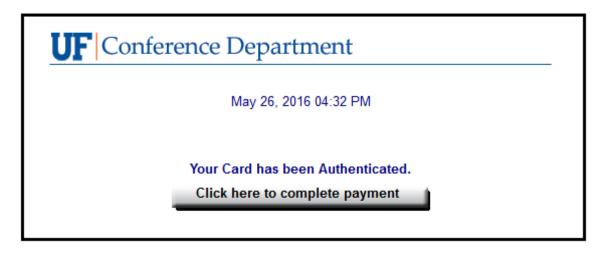


After clicking on the above SUBMIT button, the following screens will appear. Please complete each field as applicable.





There will be a screen indicating that your payment information is being authenticated. Wait for that to complete. Once/if authenticated, the below screen will appear. Click the button to complete the payment.



Once your payment is complete, you will see a "Registration Submitted" screen and you will receive a registration confirmation email; that is <u>not</u> the receipt/payment confirmation. You should then receive an email within 3-5 business days with your receipt/payment confirmation (click on link near the bottom of the email to open the receipt). Provide your receipt/payment confirmation with your STEM OPT application documents.

- If you are applying for STEM OPT in person, print the receipt/payment confirmation and bring it with you, along with your completed STEM OPT application documents, to your appointment.
- If you do not live in Gainesville and are sending your documents to your F1 Advisor by email, save your receipt/payment confirmation as a PDF document and attach it to the email along with your completed STEM OPT application documents.