

Commonly Used Research Acronyms

1/26/2017

Acronym	Definition of Term
AAALAC	<u>American Association for Accreditation of Laboratory Animal Care</u>
BOG	<u>State of Florida Board of Governors</u> The 17-member governing board that serves as the governing body for the State University System of Florida, which includes all public universities in the state of Florida.
CAS	<u>Cost Accounting Standards</u> Founded on principles that costs will be consistently treated as a direct or indirect (F&A) costs.
CFR	<u>Code of Federal Regulations</u> An annually updated code to define general and permanent rules published in the Federal Register by the executive departments and agencies of the US federal government.
COI	<u>Conflict of Interest</u> UF Conflict of Interest (COI) policy contains a description of what is a COI under the Code of Ethics, which is set forth in the Florida Statutes. The policy discusses how to obtain a COI exemption from the Code for Research and license agreements.
Co-PI	Co-Principal Investigator/Co Investigator Key personnel, also responsible for conduct of the project and compliance.
DHHS	<u>U.S. Department of Health & Human Services</u>
DSP	<u>Division of Sponsored Programs</u> Reviews, negotiates, executes all sponsored research at UF. Reviews all proposals and agreements related to externally funded sponsored programs. Approves proposed budgets.

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DUA	<p>Data Use Agreements</p> <p>An agreement required under the Privacy Rule and must be entered into before there is any use of data which contain protected health information (PHI). UF Privacy Office can help with writing and approving a DUA.</p>
EIES	<p><u>Engineering & Industrial Experiment Station</u></p> <p>Also known as FLEXStation, this UF programs provides economic impact and workforce development to Florida companies, communities and citizens, as well as applied research and development services to Florida industry to facilitate product and project development and technology commercialization.</p>
F&A	<p><u>Facilities & Administration (F&A) (formerly Indirect Costs)</u></p> <p>The University negotiates F&A rate with the US Department of Health and Human Services and reflects the cost of real, auditable expenses incurred in the conduct of research. These costs support the operation of facilities and administration and are not easily tied to a specific project. These costs support the conduct of research regardless of source of funding.</p>
FAC	<p><u>Florida Administrative Code</u></p> <p>Administrative rules and regulations of Florida state agencies.</p>
FAR	Federal Acquisition Regulation
FDP	Federal Demonstration Partnership
FIND	Florida Information Network Database
FMC	<p><u>Federal Management Circular</u></p> <p>FMC 74-4, specifies the use of predetermined indirect cost rates in grants and contracts with State and local governments authorized by law or Comptroller General decision, and if the fixed or predetermined indirect cost rate with a following year adjustment to reflect actual cost incurred.</p>
FOA	<p>Funding Opportunity Announcement</p> <p>A publically available document by which a Federal agency publicizes intent to award discretionary grants or cooperative agreements usually within a framework of a competition for funds. Also referred to as program announcements; request for applications (RFA); notices of funding availability; solicitations.</p>

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IACUC	<p><u>Institutional Animal Care and Use Committee</u> A federally mandated committee, qualified through the experience and expertise of its members that oversee its institution’s animal program, facilities, and procedures.</p>
IDC	<p>Indirect Costs Also known as <u>F&A Rates</u> – Facilities and Administrative rates. The University negotiates a F&A rate with the US Department of Health and Human Services and reflects the cost of real, auditable expenses incurred in the conduct of research. These costs support the operation of facilities and administration and are not easily identified with a specific project. These costs support the conduct of research regardless of source of funding.</p>
IFAS	<p><u>Institute of Food and Agricultural Sciences</u> A federal-state-county partnership dedicated to developing knowledge in agriculture, human and natural resources, and the life sciences, and enhancing and sustaining the quality of human life by making that information accessible.</p>
IRB	<p><u>Institutional Review Board</u> Institutional review for all human subject research. At UF there are 4 Boards: IRB01 oversight for all Health Science Center projects in Gainesville; IRB02 represents oversight to social, behavioral, educational research and other studies that involve survey research; IRB03 represents oversight of Jacksonville Health Science Center; and WIRB for industry sponsored funding.</p>
LOI	<p>Letter of Intent Sponsored research may require a letter in advance of submission of a proposal. The LOI includes the names of PIs, potential partners, the proposed title, and a brief summary of the research. The LOI is not binding.</p>
MOU	<p>Memorandum of Understanding A non-binding formal agreement to establish official partnerships. Details the terms and responsibilities for each party. Although not legally binding, the MOU demonstrates serious intent.</p>
MTDC	<p><u>Modified Total Direct Costs</u> Is the base to which indirect costs (F&A) are calculated. AT UF, this is the Total Direct Cost (TDC) minus equipment, patient care, tuition, participant support costs, rental costs of off-site facilities, scholarships, fellowships, and the portion of each subaward in excess of \$25,000.</p>

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NIH	<u>National Institutes of Health</u>
NOA	Notification of Acceptance
NSF	<u>National Science Foundation</u>
OCO	<p>Operating Capital Outlay</p> <p>The appropriation category used to purchase equipment, fixtures, and other tangible personal property of a non-consumable and nonexpendable nature. Examples include equipment, fixtures and other tangible personal property of a non-consumable nature and has a normal expected life of one year or more.</p>
OE	<p>Operating Expense</p> <p>Expenses necessary in conducting the research project. May include, salary and fringe benefits, equipment, travel, supplies. These are the direct costs necessary to implement the project.</p>
OMB	<p>Office of Management and Budget</p> <p>Largest office within the Executive Office of the President of the United States. The OMB oversees the federal government procurement, financial management and regulatory policy. The OMB circular outlines the uniform administrative requirements for grants and other agreements with institutions of higher education, hospitals, etc.</p>
OPS	<p>Other Personal Services</p> <p>UF at-will temporary employment positions.</p>
OR	<u>Office of Research</u>
OTL	<p><u>Office of Technology Licensing</u></p> <p>Facilitates and administers the licensing of university discoveries to the market.</p>
PHS	Public Health Service
PI	<p>Principal Investigator</p> <p>The individual ultimately responsible for the conduct, preparation and administration of the project, contract, or other agreement. This individual is responsible for the project to be compliant with applicable laws, regulations and institutional policy.</p>

Acronym Definition of Term

RFA	Request for Application A notice in which an organization announces that grant funding is available and allows individuals/organizations to present bids on how the funding could be used. The RFA identifies funds set aside by one or more agencies for awarding grants. Specifies the programs eligible for funding under grants.
RFP	Request for Proposal Solicits proposals with specified guidelines and a target due date. Competitive. The RFP specifies what the organization is looking for and has an established evaluation criteria for assessing proposals.
RFQ	Request for Quotation An invitation to bid for a contract to provide a specific product or service.
SUS	State University System
SWF	Salaries, Wages and <u>Fringe</u>
TDC	<u>Total Direct Costs</u> Costs associated with executing the research project. Includes salaries, materials and supplies, travel, etc.
UF	University of Florida
UFF	<u>University of Florida Foundation, Inc.</u> Also known as UF Advancement, this is the fundraising and private gift fund management unit for the University of Florida.
UFIRST	<u>University of Florida Integrated Research Support Tool</u> Online workflow software to process, track and report on all sponsored research.
UFRF	<u>University of Florida Research Foundation, Inc.</u> Established in 1986 to promote, encourage and provide assistance to the research activities of the University faculty, staff, and students. This the not-for-profit organization provides a venue by which discoveries, inventions, processes and work products of the University of Florida faculty, staff and students can be created and transferred from the laboratory to the public. Funds generated by such discoveries are used to enhance research at the University of Florida.