



International Scholars Program ePortfolio Guidelines Spring 2016

REQUIRED COMPONENTS

Welcome Page

Consider including a picture of yourself, a short introduction, an inspirational quote and an appealing background.

About

Add a personal touch and paragraph: What are your passions, interests, and career goals? Here you may choose to include contact info, a link to your LinkedIn page, pages within your ePortfolio, and other appropriate social media.

Resume or CV

Decide if you want to link to a pdf file or design a page with the details of your skills, jobs and experience.

Global Experiences

Select at least **three** of the elements below to include. Elements can be documented through reflection, photographs, artifacts, work products, etc.

- international coursework
- study abroad and/or other academic or professional international experience
- service-learning or volunteer experience
- competitions and awards
- campus life events: seminars, talks, international clubs, UF conferences
- research: paper and poster presentation, research project
- language learning: expand on application
- internships

Reflection (at least 1000 words): So what, now what?

Consider how your International Scholars Program (ISP) accomplishments, coursework, campus life events, international experience and language learning, have helped you to *think critically to interpret global and intercultural issues and communicate effectively with members of other cultures*. Explore the various *global and intercultural conditions and interdependencies that you have learned* about during your experience at UF.

- Be clear and concise and include specific examples, moments of change, connections and key insights in your global learning journey, both on personal and professional level. Include photos that relate directly to examples.
- Discuss changes in your global awareness, perspective, and engagement as a result of overall engagement with global learning at UF.
- As you write your reflection, consider including two or three of the following questions: What did you learn? What about this experience was the most useful to you? What area of your life was strengthened or improved by this program/experience? In what ways have you grown as a result of this experience/program? What problems did you encounter? How did you overcome them? What risks did you take? What experience in this program demonstrated your strengths and talents? Why? How does your UF and ISP global learning experience connect to post-graduation in your personal, academic, and/or professional life?

ePORTFOLIO DEVELOPMENT STEPS

1. Review some examples and choose your platform

There are several platforms. Options include Wordpress, Google sites, Weebly, Tumblr and Square space. We recommend www.wix.com because it is user friendly.

2. Design your template and menu

Use the ISP example to guide you, but remember that it only represents one approach to design, structure and content. Personalize your ePortfolio with menu items that make sense for you, but be sure to include the required elements.

3. Upload relevant documentation and materials to build your ePortfolio

Starting with your welcome page is a good way to provide continuity throughout. Remember to incorporate professional images and writing. Avoid too much variation between pages or confusing design elements. Use your best work and best writing to market yourself. Include only what you would want shared with an employer, but be yourself.

4. Share your ePortfolio and get feedback

Feel free to utilize the Canvas discussion space to ask questions, share your progress and seek suggestions from fellow International Scholars, Cindy and/or Bobbi prior to submission. Consider sharing it with classmates, professors, friends and family.

5. Submit your ePortfolio in final semester

Once your ePortfolio is ready for submission and a wider audience, publish it through your chosen platform and submit the URL web address in Canvas as a component of ISP. Exceptional ePortfolios will be showcased on the ISP website to share with the campus community and serve as a model for future students.

RESOURCES

- Wix tutorials: <http://www.websitebuilderexpert.com/wix-tutorials/>
- ISP example: <http://cindyarter.wix.com/isp-template>
- Examples from other universities: *(Remember, you'll need to follow ISP guidelines in your ePortfolio. These examples are intended to get your cognitive and creative juices flowing.)*
 - Santa Fe College: <http://rodrigocortez5.wix.com/rodrigo-cortez>
 - Florida International University: <http://www.desirodriguez.com/>
 - Auburn University: <http://eeu0001.wix.com/emilyunwin> and <http://www.wrhart.com/>
 - University of South Carolina: <https://sites.google.com/site/hickmanmgldportfolio/>
- AIFS Marketing International Experience Workbook: <https://ccidcertificate.files.wordpress.com/2015/03/student-workbook-marketing-your-international-experience1.pdf>

GENERAL TIPS

- Be creative! Be sure to include all the elements, but organization can vary.
- Select only the best of your work and experience and keep it professional.
- Check your grammar and watch for typos. Wix.com, for example, does not have a built in spell checker.
- Make your ePortfolio visually appealing. Add images and videos to feature your work.
- All pictures should include a caption.