**COOPERATIVE MEMORANDUM OF UNDERSTANDING**

**BETWEEN**

**THE UNIVERSITY OF FLORIDA BOARD OF TRUSTEES**

**AND  
[FOREIGN INSTITUTION]**

**Purpose**

The purpose of this Memorandum of Understanding (“MOU”), dated as of [\_\_\_\_\_\_\_\_. 2024] (the Effective Date”) is to promote international cooperation in fields of shared interest and expertise between the University of Florida Board of Trustees, a public body corporate of the State of Florida, on behalf of its [College/School/Department], located in Gainesville, Florida, United States of America, and the [Foreign Institution], on behalf of its [College/School/Department] located in [City, State/Province, Country].

**Types of Cooperation**

Recognizing the importance of collaboration and the contributions to society made by institutions of higher education, the parties hereby express their interest in promoting mutually beneficial academic and scientific exchange between the faculties and students of the two institutions. Through this MOU, both parties agree to endeavor to promote such activities including, but not limited to, the following:

* Discussions of potential collaborative research;
* Opportunities for faculty development and exchange;
* Opportunities for student development and exchange;
* Exchange of academic publications and reports;
* Sharing of experiences in innovative teaching methods and course design; and
* Organization of joint symposia, workshops, and conferences.

This MOU is a statement of intent and does not create any legally binding obligations between the parties, nor does it place any financial obligations or supplementary funding commitments on either party. Specific activities that the parties desire to undertake require separate written agreements that detail the terms, conditions, and commitment of resources (financial or otherwise) required of each party in connection with the specific activity.

**Term**

This MOU is effective as of the Effective Date and shall remain valid for a period of three (3) years, with the understanding that it may be modified only by the written mutual consent of both parties. Either party may terminate this MOU with advance written notice to the other party of at least thirty (30) days.

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| **FOR THE UNIVERSITY OF FLORIDA**  **BOARD OF TRUSTEES** | **[FOREIGN INSTITUTION]** |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Name: Prof. Marta L. Wayne**  **Title: Dean, UF International Center and Associate Provost** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Name:**  **Title:** |
| **FOR THE UNIVERSITY OF FLORIDA**  **[COLLEGE/SCHOOL/DEPARTMENT]** | [Second Signatory as relevant] |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Name:**  **Title:** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Name:**  **Title:** |

**ATTACHMENT A: CONTACT INFORMATION**

Any correspondence regarding this MOU shall be directed and sent to the appropriate contacts at each institution as set forth below:

**Attachment A**

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| **University of Florida [COLLEGE OF]** | |
| **Administrative Management** | **Academic Management** |
| Dr. Susanne Hill  Executive Director  International Center  P.O. Box 113225  170 HUB  University of Florida  Gainesville, Florida, 32611-3225  Phone: 352-273-1500  E-mail: [shill@ufic.ufl.edu](mailto:shill@ufic.ufl.edu)  <https://internationalcenter.ufl.edu/> | Name  Title  College of  P.O. Box  Office Address  University of Florida  City, State, Zip  Phone:  Email:  Website: |

|  |  |
| --- | --- |
| **[NAME OF INTERNATIONAL INSTITUTION]** | |
| **Primary Contact** | **Secondary Contact** |
| Name  Title  College  P.O. Box  Office Address  University  City, State, Zip  Phone:  Email:  Website: | Name  Title  College  P.O. Box  Office Address  University  City, State, Zip  Phone:  Email:  Website: |