

## FACULTY-LED STUDY ABROAD PROGRAM PROPOSAL

*Please use this template to develop your program proposal. Your department chair, college (associate) dean, and the UF International Center (Study Abroad Services) must approve your program proposal.*

### SECTION I: FACULTY INFORMATION

Primary Faculty Director: \_\_\_\_\_

Academic Department/College: \_\_\_\_\_

UFID: \_\_\_\_\_ Email Address: \_\_\_\_\_ Campus Phone: \_\_\_\_\_

*Experience Leading a Program abroad: (Describe your experience leading a UF Sponsored or other Study Abroad program)*

Faculty Co-Director / Teaching Assistant: \_\_\_\_\_

Faculty Co-leader  Teaching Assistant

Academic Department/College: \_\_\_\_\_

UFID: \_\_\_\_\_ Email Address: \_\_\_\_\_ Campus Phone: \_\_\_\_\_

*Experience Leading a Program abroad: (Describe your experience leading a UF Sponsored or other Study Abroad program)*

## SECTION II: PROGRAM DESCRIPTION

Program Title: UF in (name of Country) \_\_\_\_\_

Program Secondary Title: \_\_\_\_\_

Program Description: *(Please describe the program addressing the following questions in mind:*

- 1. What are the intended academic goals of the program?*
- 2. What are the intercultural learning goals of the program?*
- 3. Who is the intended audience for this program?*
- 4. In what way does the curriculum leverage the unique learning opportunity of your host country context?*
- 5. What is the nature and degree of exposure to the host culture / language?*

Program Location - City: \_\_\_\_\_ Country: \_\_\_\_\_

If multiple locations are visited, please list here:

1. Name of City, Country \_\_\_\_\_
2. Name of City, Country \_\_\_\_\_
3. Name of City, Country \_\_\_\_\_

Term: (Program and course dates should ideally fall within the university term dates)

Fall       Winter Break       Spring       Spring-Break   
Summer A       Summer B       Summer C

Program Start Date: \_\_\_\_\_ Program End Date: \_\_\_\_\_

Program Type (Different program models can include different experiential learning types, for definitions of program models, please view the [Guide to Study Abroad Program Development](#)):

- Integrated Model
- Hybrid Model
- Island Model
- Service Learning
- Internship
- Research

### **SECTION III: COURSE INFORMATION**

Most summer programs offer 6 credits for a 6 week long program. However, you can also design a program that is shorter and offers less credits. Faculty can either teach all the courses for UFGPA credit or work with a local partner institution to offer one of the courses for Transfer credit. If you plan to work with a local institution and are not yet sure, which class they are going to offer, please simply provide a short description of what you might envision for this course.

#### **COURSE #1:**

Course Prefix and Number: \_\_\_\_\_ Number of Credits: \_\_\_\_\_

Course Title: \_\_\_\_\_

List pre-requisites for this course, if applicable:

*Please provide a short course description including the academic learning outcomes:*

*Describe the frequency and duration of lectures, cultural activities as they relate to the coursework, program discussions/reflections etc.*

**COURSE #2:**

Course Prefix and Number: \_\_\_\_\_ Number of Credits: \_\_\_\_\_

Course Title: \_\_\_\_\_

List pre-requisites for this course, if applicable:

*Please provide a short course description including the academic learning outcomes:*

*Describe the frequency and duration of lectures, cultural activities as they relate to the coursework, program discussions/reflections etc.*

## **SECTION IV: INCORPORATING INTERCULTURAL COMPETENCIES**

Please keep in mind that a well-designed study abroad program focuses on meaningful content and guided reflection with both the academic and developmental needs of the students central to the program's design.

*Please address how students will achieve the following competencies and keep in mind this can be done via cultural activities, discussions, excursions etc.:*

- *Intercultural learning*
- *Critical thinking*
- *Intercultural communication*
- *Self-awareness*

**SECTION VI: HEALTH AND WELLNESS**

Are vaccinations/immunizations required for travel to the host country? \_\_\_\_ Yes \_\_\_\_ No

If yes, please list here:

**SECTION VIII: PROGRAM DEVELOPMENT**

Will you need assistance identifying a third-party provider who will be responsible for arranging on-site logistics? \_\_\_\_ Yes \_\_\_\_ No

If no, please complete the following information for the identified third-party provider/host institution you will use for services/logistics in the host country:

Name of Provider / Institution: \_\_\_\_\_

Contact info for Provider / Institution: \_\_\_\_\_

**Accommodations for Faculty:** Hotel  Dorm  Hostel  Homestay  Apartment

Other: \_\_\_\_\_

**Accommodations for Students:** Hotel  Dorm  Hostel  Homestay  Apartment

Other: \_\_\_\_\_

**Meals:**

Will meals be included in in the program fee? \_\_\_\_ Yes \_\_\_\_ No \_\_\_\_\_ Some

**Transportation:**

*All students will purchase and arrange their own international airfare.*

Will in-country transportation be required for this program? \_\_\_\_ Yes \_\_\_\_ No

If so, list in-country transportation method(s) here:

## **SECTION IX: RE-ENTRY DEBRIEFING**

*UFIC wants study abroad alumni to be able to confidently speak about their experiences abroad and understand how to leverage them for future opportunities. Please describe how you plan to help students think critically about their study abroad and draw critical connections from it to their personal, professional, and academic goals.*



## STUDY ABROAD PROGRAM APPROVAL

Program Name: \_\_\_\_\_

Location (city and country): \_\_\_\_\_

Program Director (s): \_\_\_\_\_

Dates of program: \_\_\_\_\_

### Courses Offered\*:

1. Course Prefix and #: \_\_\_\_\_ Title: \_\_\_\_\_ # of credits \_\_\_\_\_
2. Course Prefix and #: \_\_\_\_\_ Title: \_\_\_\_\_ # of credits \_\_\_\_\_
3. Course Prefix and #: \_\_\_\_\_ Title: \_\_\_\_\_ # of credits \_\_\_\_\_

Your signatures below indicate your approval of this study abroad program proposal and that you have ascertained the following:

- The program offers the appropriate contact hours for the credit hours to be awarded.
- The program director, any additional teaching faculty or graduate teaching assistants (if applicable) are qualified to teach in this program.
- The program is appropriate and sufficiently rigorous, as it relates to the content and pedagogical method(s) appropriate to the discipline, (traditional lecture, field research, service learning, etc.).
- Student learning outcomes are clearly defined.
- All course numbers listed exist and have been taught on campus within the last 5 years.

\_\_\_\_\_  
Department/Center Chair/Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dean or Associate Dean

\_\_\_\_\_  
Date

*\* All UF faculty led programs are self-funded (off-book) programs. Departments will not receive any SCHs for the courses offered abroad.*

Approved by UFIC: \_\_\_\_\_ Date \_\_\_\_\_